

**City of Hayward
Citizens Advisory Commission
777 B Street, Hayward, California
Wednesday, April 20, 2005**

2:00pm ← NOTE TIME

Spring Tour of Funded Agencies

Itinerary

2:00pm	Meet in City Hall Rotunda
2:15pm	ECHO Housing
3:15pm	Alameda County Community Food Bank
4:45pm	Sunset Field (drive-by)
5:15pm	Harris Court / Eden Housing (drive-by)
5:45pm	Arrive Back at City Hall

Refreshments will be available before the Regular Meeting of the
Citizens Advisory Commission which begins at 6:30pm.

6:30pm

**Citizens Advisory Commission
Regular Meeting
Room 2-A**

- I. Call to Order
- II. Pledge of Allegiance
- III. Attendance
- IV. Public Comments: *(NOTE: The Public Comments section provides an opportunity to address the Citizens Advisory Commission {CAC} on items not listed on the agenda. The Commission welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Commission is prohibited by State law from discussing items not listed on the agenda, your item will be taken into consideration, and may be referred to staff. Speakers will be limited to 5 minutes each.)*
- V. Approval of March 16, 2005, CAC Meeting Summary Notes
- VI. Funded Agency Tour Debrief
- VII. Funding Process Debrief / CAC Presentation at May 3, 2005 City Council Work Session.

(over)

- VIII. Annual Dinner Committee Report
- IX. Officers Nomination Committee Report
- X. The Development of CDBG Construction Schedules and Timelines
- XI. Discussion: Using Volunteers on CDBG Funded Construction Projects
- XII. Staff Report (Non-action items)
 - A. CDBG Financial Summary
 - B. Programmatic Updates
 - 1. Matt Jimenez Community Center (Formerly Hayward Boys and Girls Club)
 - 2. Small Business Revolving Loan Program
 - 3. 913 B Street
 - C. CDBG-Related Announcements / Advisories
- XIII. Future Agenda Items
 - Status of CDBG Funds at Federal Level
- XIV. Commissioner's General Announcements (Non-Action Items)
- XV. Adjournment

CAC summary notes are available by fax, e-mail, or regular mail. For more information, please call (510) 583-4250.

Please do not wear scented products. Persons with environmental sensitivities may be in attendance. Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Please request the accommodation at least 72 hours in advance of the meeting by calling (510) 583-4250, or by calling the TDD line for those with speech and hearing disabilities at (510) 247-3340.



CITY OF HAYWARD
Citizens Advisory Commission
Summary Notes
March 16, 2005

Regular Meeting

- I. Call to Order:** Chairperson Mendall called the meeting to order at 6:35 pm.
- II. Pledge of Allegiance:** Members of the Commission recited the Pledge of Allegiance.
- III. Attendance:** Commissioners in attendance signed the Attendance Sheet.

Note: Record of attendance is kept from June 2004 through May 2005.

Commissioners	Present This Meeting	All Meetings Year to Date		Regular Meetings Only Year to Date	
		Present	Absent	Present	Absent
April Chan	X	7	2	7	2
Launa M. Craig	X	8	0	8	0
Ramona Flores	X	6	3	6	3
Hilda "Chris" Harris **	X	7	1	7	1
Robert Imazumi	X	4	5	4	5
Sylvia Jackson	O	5	4	5	4
Tina Jackson-Walda	X	7	2	7	2
Rodney Loche	X	7	2	7	2
Dianne McDermott	X	7	2	7	2
Al Mendall *	X	8	1	8	1
Martin Nnam	O	5	4	5	4
Glorious K. Pulliam	X	6	3	6	3
Beverly Reliford	X	8	1	8	1
Diana Schaufler	X	9	0	9	0

** Chairperson*

***Term started July 2004*

Staff in Attendance: David Korth, Social Services Program Manager
Anne Culver, Community Development Specialist
Dana Bailey, Community Programs Specialist

Councilmember Barbara Halliday was also in attendance.

Audience members signed the Guest Sign-In Sheet.

- IV. Public Comments:** There were no public comments.

- V. Approval of February 16, 2005 Summary Notes:** Chairman Mendall requested that Commissioners' attendance records be reviewed for accuracy and the attendance chart updated as appropriate. Commissioner Jackson–Walda made a motion to approve the Summary Notes from the February 16, 2005 CAC meeting. Commissioner Chan seconded the motion, which was approved unanimously.
- VI. FY 05-06 CDBG Preliminary Funding Recommendation Appeals:** Representatives from the following agencies presented appeals to the Commission:
- A. The Salvation Army
 - B. Eden Council for Hope and Opportunity (ECHO)
 - C. Early Adolescent Sobriety to Better a Youth (EASTBAY)
 - D. Associated Community Action Program (ACAP)
 - E. Spectrum Community Services
- VII. FY 05-06 CDBG Final Recommendations:** Deliberations to determine Final CDBG Funding Recommendations were prefaced by a brief summary of CDBG funding availability for FY 05-06. There will be approximately \$1.85 million available to allocate to projects in FY 05-06; this is an \$850,000 reduction compared to the previous year. Thirty applications for CDBG funding were submitted for the FY 05-06 funding cycle, totaling nearly \$3.2 million.
- Based on the Commission's Preliminary CDBG Recommendations, and in consideration of the Appeals presented, members of the Commission deliberated and then established Final Funding Recommendations (Attachment A).
- Each CDBG applicant will be notified about the Commission's and Staff's Final CDBG Funding Recommendations and the rationale supporting each.
- Both sets of Final Funding Recommendations will be forwarded to the City Council for consideration in preparation for determining the City's FY 05-06 CDBG Allocations. There will be a City Council Work Session on Tuesday, May 3, 2005, when the CAC's and staff's recommendations will be discussed; and a Public Hearing on Tuesday, May 10, 2005, when FY 05-06 CDBG allocations will be made.
- Both meetings are open to the public and applicants will be encouraged to attend.
- VIII. Selection of Annual Dinner Committee Members:** Chairperson Mendall requested volunteers to serve on this year's Annual Dinner Committee, which is responsible for proposing a restaurant where the CAC's Annual Dinner may take place. Commissioners Chan, Jackson-Walda, and Pulliam volunteered for this assignment and were appointed by Chairperson Mendall.

IX. FY 05-06 Officers Nominating Committee: Chairperson Mendall requested volunteers to serve on this year's Officers Nominating Committee, which is responsible for proposing a slate of Officers for FY 05-06. Commissioners Imazumi, Pulliam, and Craig volunteered for this assignment and were appointed by Chairperson Mendall.

X. Spring 2005 Funded Agency Tour: Members of the Commission considered which of the currently funded agencies would be included in the April Tour. After discussion, it was decided the following agencies would comprise the itinerary:

- Alameda County Community Foodbank
- HARD (Sunset Field Rehabilitation)
- ECHO Housing
- Eden Housing (Harris Court project site)

XI. Discussion: Using Volunteers on CDBG-Funded Construction Projects: Due to the lateness of the hour, this discussion was postponed.

XII. Staff Report (Non-action items)

- A. CDBG Programmatic and Financial Summaries:** Ms. Culver distributed the monthly financial report and provided brief oral updates on CDBG projects as appropriate.
- B. CDBG-Related Announcements / Advisories:** There were no announcements or advisories.

XIII. Future Agenda Items

- Discussion: Using Volunteers on CDBG Funded Construction Projects
- Debrief of CDBG Funding Process and Discussion re: CAC Presentation at the May City Council Work Session
- How Schedules for CDBG Funded Construction Projects are Determined and Timelines Developed
- Update: Program Activities at, and Operating Budget for, the Matt Jimenez Community Center (formerly the Hayward Boys and Girls Club)
- Update: 913 B Street Project
- Update: Small Business Revolving Loan Program
- Update: Status of CDBG Funds at Federal Level

XIV. General Announcement (Non-action Items): None.

XV. Adjournment: The meeting adjourned at 9:25pm.